

## COUNTY BOARD COMMITTEE MINUTES

### **COMMITTEE: LAW ENFORCEMENT/ EMERGENCY MANAGEMENT COMMITTEE**

**DATE:** January 24, 2014

Meeting called to order by Paul Babcock at 8:30 a.m. Members of the committee present were: Paul Babcock, George Jaeckel, Ed Morse. Pam Rogers and Duane Morris absent.

Others present were: Kim Buchholz, Donna Haugom, County Administrator Ben Wehmeier, County Board Chair John Molinaro, Corporation Council Phil Ristow, Chief Deputy Jeff Parker, Terry Wyse. Doug Nelson, Ben Barth and Dave Draynd with Jefferson Law Enforcement Officers.

**Certification of Compliance with Open Meetings Law:** Ben Wehmeier assured compliance.

**Approval of Agenda:** The agenda was approved as presented.

**Communications:** None

**Citizen Comments:** Phil stated that representatives for the Jefferson Law Enforcement Officers could comment now or during the specific agenda item. Committee decided that all comments would occur during the agenda item.

### **Review, Discuss and Decide Grievance 2013-15 Relating to Filling Vacancies:**

In November 2013, Chief Deputy drafted a letter to supervisors on the protocol for when a deputy calls in sick for the Patrol or Jail Divisions. The expectation was that the sergeant would fill the position with the belief that we are maintaining the staffing levels. In December there were three call-ins where the process addressed in the letter was implemented. The Deputy Union notified Chief Deputy at that time that sections 10.09 and 10.08 of the contract were not being followed. The parties spoke regarding the issue. The Union filed a formal written grievance on December 17, 2013. The County responded to that grievance with a letter dated January 10, 2014 that cited section 4.01 of the contract.

Mr. Barth addressed the committee. The denial letter of January 10, 2014 addresses management rights and section 9.05d of the contract that includes sergeants minimizing swing shifts. The Union does not agree that is what is being discussed within the grievance. Section 10.09 of the contract has very specific language that supersedes or trumps the general management language. "Shall" is a mandatory word.

Mr. Ristow commented that section 10.09 of the contract deals with overtime; how it is determined, the definition of vacancy and the definition of minimum staffing. The Union views Section 10.09 as applying to vacant shifts. Discussion occurred.

**Motion made by Jaeckel, seconded by Ed Morse, to deny the grievance and send it to arbitration if that is the wish of the parties. Motion carried: 3-yes; 1 – no.**

### **Approval of Minutes:**

**A motion was made by Ed Morse, seconded by George Jaeckel, to approve the minutes for December 27, 2013. Motion carried.**

### **Discussion and Possible Action on Range Use Policy:**

Mr. Wehmeier addressed the committee regarding the policy for the range use. The County has currently received a request from ICE to utilize the range for their training requirements. The

committee needs to decide if they are open to the community using the range? If so, what policies need to be in place? Discussion occurred. Chief Deputy and Phil Ristow advised the committee to take the range use policy slowly. The recommendation was to start with seeing what demand there is for use by other law enforcement agencies. Then, revisit at a later date, the use of the range for community groups and general public.

**A motion was made by George Jaeckel, seconded by Ed Morse, to allow corporation counsel and administration to move forward with authorizing contracts for range use with ICE and other law enforcement agencies. Motion unanimously approved.**

Chief Deputy, Phil Ristow and Terry Wyse left the meeting after this agenda item.

**Jefferson County Slow/No Wake Ordinance:**

Donna Haugom reported that there is not a gauge located up stream of Watertown. She has spoken with WI DNR and they are checking into what our legal rights are. The committee asked Donna to get a price of what it would cost to install a gage North of Watertown; talk to Rock County on how they handle slow/no wake; and put it on the agenda for the next meeting.

**2013 Emergency Management Budget:**

Haugom asked the committee how they would like her to report on the budget. The committee recommended that she include the monthly budget report received from Finance in the meeting agenda packet. Haugom agreed and the budget will continue to be an agenda item for upcoming meetings.

**Current Projects**

- a. Provide guidance to Washington County on creating a long term recovery committee. - Haugom is providing assistance to Washington County as they are looking at policies and procedures for molding their Volunteer Organizations Active in Disaster and Long-Term Recovery committees together.
- b. Working with Observing Deputy Dandoy on emergency training for schools – Haugom will be attending two upcoming trainings that Deputy Dandoy is conducting.
- c. Working with Winnebago County for SIMCOM 2014 Exercise. – Jefferson County has hosted the last two years of the SIMCOM exercises. Winnebago County will be hosting it in 2014. Haugom is assisting them through guidance and providing our experiences.
- d. Working with Milwaukee County, Walworth County, and Wisconsin Emergency Management on a tri-county tornado exercise. – Haugom is working on this exercise that will be held in Waukesha County in May 2014.
- e. Working with the SE Region of Emergency Management to create generalized Incident Action Plans for Tornado, Flooding, Severe Weather-Winter, Severe Weather-Heat, mass casualty, mass fatality, hazmat, mass evacuations, special events. – Haugom is working with her counterparts in the SE Region to establish general Incident Action plans that would assist during the first shift/period of a disaster.
- f. Working with Dodge County and the City of Watertown Emergency Management and Health Departments to organize a one day training for Day Care Centers on Emergency Preparedness. – Haugom is helping plan the training workshop for Day Care Centers that will be held on March 8 in Dodge County and March 29 in Jefferson County. Haugom will be presenting as well as Deputy Dandoy will be providing his “Flight, Hide, Fight” presentation.
- g. Working with multiple partners on a one day conference for Whole Community Shelter Planning – Haugom serves on the planning committee that hosted the Whole Community Sheltering Conference yesterday in Wisconsin Dells that addresses all aspects of sheltering.

- h. Working with Tyson on a tabletop exercise – The tabletop exercise will be held this coming Monday night at the Comfort Inn in Johnson Creek. EMS/law enforcement and hazmat team members will be present.
- i. Continuity of Operations Plan – All county departments continue to work on the Continuity of Operations Plan.
- j. 2014 State Plan of Work – work continues
- k. Flood Mitigation Acquisition Grant Program – Since 2010, \$26,384,000 has been spent in Jefferson County on Flood mitigation properties. Jefferson County has spent \$12,550,000.
- l. Working with the State on the WI Haz-mat on line planning and reporting system
- m. Working with the State on an Emergency Planning and Community Right to Know handbook
- n. Other meetings, committees, boards, and daily operations

Next meeting date is Friday, February 28, 2014 (Law Enforcement)

A motion made by George Jaeckel to adjourn, was seconded by Ed Morse at 9:40 a.m. Motion carried.

Signed \_\_\_\_\_